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GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: www.GSAADVANTAGE.GOV

Schedule Title: 084 Total Solutions For Law Enforcement, Security, Facility Management Systems, Fire, Rescue, Special Purpose Clothing, Marine Craft And Emergency/Disaster Response.

FSC Group: 63

FSC Part: -

FSF Section: -

FSC SIG: 246 35(1) Access Control Systems, Door entry control by card access, Door entry control by touch access, magnetic proximity, dial digital, keyboard, keypad
246 42(1) Facility Management Systems
246 1000 Ancillary Services relating to Security/Facility Management Systems
246 52 Professional Security/Facility Management Services

**FSC
Class(es)/Product
Code(s):**

Service Code(s):

Contract Number: GS-07F-5436R

Ordering Information: Secure Mission Solutions LLC
A Parsons Company

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Email: Dalet Sin, DSin@securemissionsolutions.com

Contract Period: November 1, 2009 - October 31, 2019

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Business Size: I - Large Business

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TERMS AND CONDITIONS

1a. Table of Awards

- 246-35(1) Access Control Systems, Door entry control by card access, Door entry control by touch access magnetic proximity, dial digital, keyboard, keypad
- 246-42(1) Facility Management Systems
- 246-1000 Ancillary Services relating to Security/Facility Management Systems
- 246-52 Professional Security/Facility Management Services

1b. Lowest Unit Price by SIN:

- 246-35(1) : \$27.88
- 246-42(1) : \$27.88
- 246-1000 : \$27.88
- 246-52 : \$27.88

1c. Hourly Rates: (Services)

SIN	LABOR CATEGORY	GSA PRICE WITH IFF
246-35 (1), 246-42(1), 246-1000, 246-52	1. Administrative Assistant I	\$27.88
246-35 (1), 246-42(1), 246-1000, 246-52	2. Drafter II	\$44.18
246-35 (1),246-42(1), 246-1000, 246-52	3. Drafter IV	\$59.27
246-35 (1), 246-42(1), 246-1000, 246-52	4. Electronics Technician, Maintenance II	\$53.88
246-35 (1), 246-42(1), 246-1000, 246-52	5. Electronics Technician, Maintenance III	\$65.73
246-35 (1), 246-42(1), 246-1000, 246-52	6. Engineer	\$48.49
246-35 (1), 246-42(1), 246-1000, 246-52	7. Engineering Technician I	\$64.66
246-35 (1), 246-42(1), 246-1000, 246-52	8. Engineering Technician II	\$70.05
246-35 (1), 246-42(1), 246-1000, 246-52	9. Engineering Technician IV	\$79.74
246-35 (1), 246-42(1), 246-1000, 246-52	10. Installation Technician	\$48.49
246-35 (1),246-42(1), 246-1000, 246-52	11. Senior Engineer	\$94.83
246-52	12. Executive Program Manager (EPM)	\$232.65
246-52	13. Program Manager II (PM-II)	\$203.86
246-52	14. Program Manager I (PM-I)	\$175.15
246-52	15. Project (Task) Manager III (TM-III)	\$156.42
246-52	16. Project (Task) Manager II (TM-II)	\$113.85
246-52	17. Management Analyst III (MA-III)	\$143.50
246-52	18. Management Analyst II (MA-II)	\$128.70
246-52	19. Management Analyst I (MA-I)	\$108.90

246-52	20. Subject Matter Expert IV (SME IV)	\$227.70
246-52	21. Subject Matter Expert III (SME III)	\$194.34
246-52	22. Subject Matter Expert II (SME-II)	\$173.75
246-52	23. Information Technology Consultant (ITC-IV)	\$211.28
246-52	24. Information Technology Consultant (ITC-III)	\$189.91
246-52	25. Information Technology Consultant (ITC-II)	\$168.39
246-52	26. Security Consultant III (SC-III)	\$211.28
246-52	27. Security Consultant II (SC-II)	\$168.82
246-52	28. Security Consultant I (SC-I)	\$103.36
246-52	29. Information Assurance Specialist III (IAS-III)	\$143.50
246-52	30. Information Assurance Specialist II (IAS-II)	\$119.10
246-52	31. Information Assurance Specialist I (IAS-I)	\$95.44
246-52	32. CyberSecurity Specialist III (CSS-III)	\$143.50
246-52	33. CyberSecurity Specialist I (CSS-I)	\$95.44
246-52	34. Computer Scientist (CS)	\$174.10
246-52	35. Computer Systems Analyst III (CSA-III)	\$145.74
246-52	36. Computer Systems Analyst II (CSA-II)	\$122.93
246-52	37. Computer Systems Analyst I (CSA-I)	\$92.65
246-52	38. Data Architect (DA)	\$168.39
246-52	39. Database Specialist III (DB-III)	\$168.39
246-52	40. Database Specialist II (DB-II)	\$131.89
246-52	41. Database Specialist I (DB-I)	\$87.00
246-52	42. Network Engineer III (NE-III)	\$134.78
246-52	43. Network Engineer II (NE-II)	\$106.15
246-52	44. Network Engineer I (NE-I)	\$77.18
246-52	45. Developer/ Programmer III (DP-III)	\$131.35
246-52	46. Developer/ Programmer II (DP-II)	\$103.36
246-52	47. Developer/ Programmer I (DP-I)	\$77.18
246-52	48. Systems Administrator III (SA-III)	\$122.93
246-52	49. Systems Administrator II (SA-II)	\$111.45
246-52	50. Systems Administrator I (SA-I)	\$81.39
246-52	51. Systems Engineer (SE-III)	\$150.10
246-52	52. Systems Engineer (SE-II)	\$112.28
246-52	53. Systems Engineer (SE-I)	\$96.02
246-52	54. Quality Assurance Specialist III (QAS-III)	\$117.35
246-52	55. Quality Assurance Specialist II (QAS-II)	\$97.88
246-52	56. Test Engineer III (TE-III)	\$122.39
246-52	57. Test Engineer II (TE-II)	\$91.80
246-52	58. Test Engineer I (TE-I)	\$61.19
246-52	59. Technician III (HT-III)	\$103.36
246-52	60. Technician II (HT-II)	\$81.39
246-52	61. Technician I (HT-I)	\$71.00
246-52	62. Training Specialist/Course Developer III (TS-III)	\$122.39
246-52	63. Training Specialist II (TS-II)	85.93
246-52	64. Training Specialist I (TS-I)	\$74.88
246-52	65. Web Developer (WD)	\$119.00
246-52	66. Web Content Analyst (WCA)	\$93.80
246-52	67. Administrative Specialist II (AS-II)	\$58.42

DESCRIPTION OF LABOR CATEGORY

1. Administrative Assistant I

Education

High School Diploma or Equivalent.

Experience & Responsibilities

Assists and supports senior administrative and technical personnel as needed. Responsibilities may include but not be limited to: Receives callers at establishment, determines nature of business, and directs callers to destination; Obtains caller's name and arranges for appointment with person called upon. Directs caller to destination and records name, time of call, nature of business, and person called. Operates PBX telephone console to receive incoming messages. Types memos, correspondence,

2. Drafter II

Education

Associate's degree (or equivalent) in the drafting field from an accredited college or university (two (2) years of mechanical or electronic drafting).

Experience & Responsibilities

A minimum of two (2) years of experience is required.

Primary responsibilities include graphical presentation of complex engineering data using required military practices and working with official drawing guidelines, specifications and procedures as well as:

- Documentation of engineering data from detailed sketches.
- Extensive experience preparing drawings, charts, illustrations, schematics, diagrams, and/or flow charts.
- Knowledge of DOD/Government Engineering Drawings Standards and Practices.

3. Drafter IV

Education

Associates Degree (or equivalent) in the drafting field (two (2) years of mechanical or electronic drafting and two years CAD experience).

Experience & Responsibilities

Responsible duties including the following:

- Documentation of engineering data from detailed sketches with minimum supervision
- CAD experience in preparing Level III drawings, charts, illustrations, schematics, diagrams, and/or flow charts.
- A minimum of four (4) years of experience is required.

4. Electronics Technician, Maintenance II

Education

A high school diploma (or GED) and graduate of an accredited four-year Apprentice Program in Electrical, Electronics or Communications, and/or an Associates degree in Electronics/Communications from an accredited college or university and/or a graduate of a military class A or B school in Electronics or Communications.

Experience & Responsibilities

A minimum of six (6) years of electrical experience is required, including:

- Extensive and thorough knowledge of the principles of electricity, electronics, complex and integrated electronic systems.
- Extensive and demonstrated knowledge of the maintenance, overhaul, troubleshooting, and/or testing of electrical and electronic systems
- Interpreting & working from blueprints, drawings, technical manuals, handbooks and other technical documentation and ability to evaluate and correct technical problems. Working knowledge of the National Electric Code.

5. Electronics Technician, Maintenance III

Education

Graduate of an accredited four-year Apprentice Program in Electronics or Communications; Associate degree in Electronics or Communications from an accredited college or university; or graduate of Military Class A and/or B school in Electronics or Communications.

Experience & Responsibilities

A minimum of ten (10) years of electrical experience is required, including:

- Extensive and thorough knowledge of the principles of electricity, electronics, complex and integrated electronic systems.
- Extensive and demonstrated knowledge of the maintenance, overhaul, troubleshooting, and/or testing of electrical and electronic systems.
- Interpret and work from blueprints, drawings, technical manuals, handbooks and other technical documentation and ability to evaluate and correct technical problems.
- Possess a working knowledge of the National Electric Code.
- Possess sufficient technical skills to work independently with little or no supervision.
- Possess or be eligible to obtain a TS/SCI security clearance.

6. Engineer

Education

An Associate of Science (AS) degree in electrical, computer, communications, or mechanical engineering from an accredited college or university.

Experience & Responsibilities

A minimum of zero (0) to two (2) years of security and/or fire protection experience is required. Works with lead engineer to apply engineering methods, techniques, procedures and criteria in performing engineering calculations, including: Possess proven system development skills, strong technical writing abilities, and experience with CAD design.

- Experience with three or more of the following areas: system estimating and layout design, major access control & security management system, intrusion detection, perimeter security, biometric identification, badge identification systems, gate systems, communications and data system configuration, video systems design, fire alarm systems, automatic sprinkler systems, fire pumps, fire detections, and CO2.
- Maintain client interaction to determine requirements for the initial design, managing startup of system/test acceptance, keeping the client posted on design progress, presenting problems and recommending solutions.
- Assist with the supervision of and directing efforts of technicians.
- Possess or be eligible to obtain a TS/SCI security clearance.

7. Engineering Technician I

Education

Graduate of an accredited four-year Apprentice Program in Electronics or Communications; Associate of Science degree in electrical, computer, communications or mechanical engineering from an accredited college or university, or graduate of Military Class A and/or B school in Electronics or Communications.

Experience & Responsibilities

A minimum of four (4) years of engineering experience is required. Works under the supervision of the lead engineer to apply engineering methods, techniques, procedures and criteria in performing engineering calculations, including:

- Knowledge of basic engineering principles.
- Interpret and work from blueprints, drawings, technical manuals, handbooks and other technical documentation and ability to evaluate and correct technical problems.
- Experience with system estimating and layout design, major access control & security management system, communications and data system configuration; and video systems design.
- Possess or be eligible to obtain a TS/SCI security clearance.

8. Engineering Technician II

Education

Graduate of an accredited four-year Apprentice Program in Electronics or Communications; Associate of Science degree in electrical, computer, communications or mechanical engineering from an

accredited college or university, or graduate of Military Class A and/or B school in Electronics or Communications.

Experience & Responsibilities

A minimum of six (6) years of engineering experience is required. Works under the supervision of the lead engineer to apply engineering methods, techniques, procedures and criteria in performing engineering calculations, including:

- Possess a thorough knowledge of basic engineering principles.
- Interpret and work from blueprints, drawings, technical manuals, handbooks and other technical documentation and ability to evaluate and correct technical problems.
- Extensive experience with system estimating and layout design, major access control & security management system, communications and data system configuration; and video systems design.
- Possess or be eligible to obtain a TS/SCI security clearance.

9. Engineering Technician IV

Education

Graduate of an accredited four-year Apprentice Program in Electronics or Communications; Associate of Science degree in electrical, computer, communications or mechanical engineering from an accredited college or university, or graduate of Military Class A and/or B school in Electronics or Communications.

Experience & Responsibilities

A minimum of ten (10) years of engineering experience is required. Works under the supervision of the lead engineer to apply engineering methods, techniques, procedures and criteria in performing engineering calculations, including:

- Knowledge of basic engineering principles.

- Interpret and work from blueprints, drawings, technical manuals, handbooks and other technical documentation and ability to evaluate and correct technical problems.
- Experience with system estimating and layout design, major access control & security management system, communications and data system configuration; and video systems design.
- Possess or be eligible to obtain a TS/SCI security clearance.

10. Junior Design Engineer -Mechanical

Education

Bachelor of Science degree Mechanical or equivalent as stated in Academic Requirements.

Experience & Responsibilities

Minimum of two (2) years experience including the following responsibilities:

- Design, integration and documentation of complex systems
- Electro-mechanical engineering design
- Experience with Government drawing standards and practices
- Experience with engineering economic concepts

11. Senior Engineer

Education

A Bachelors of Science (BS) degree in fire protection, electrical, civil, computer, or mechanical engineering from an accredited college or university.

Experience & Responsibilities

A minimum of four (4) years of security and/or fire protection experience including the following:

- Possess proven system development skills, strong technical writing abilities, and experience with CAD design.
- Extensive experience with seven (7) or more of the following areas: system estimating and layout design, major access control & security management system, intrusion detection, perimeter security, biometric identification, badge identification systems, gate systems, communications and data system configuration, video systems design, fire alarm systems, automatic sprinkler systems, fire pumps, fire detection, and CO2.
- Maintain client interaction to determine requirements for the initial design, managing startup of system/test acceptance, keeping the client posted on design progress, presenting problems and recommending solutions.
- Assist with the supervision of and directing efforts of technicians.
- Possess or be eligible to obtain a TS/SCI security clearance.

12. Executive Program Manager (EPM)

Education

A Master's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific technical, or business discipline.

Experience & Responsibilities

This position requires a minimum of fifteen (15) years Information Systems experience that includes increasing responsibilities in information systems design, management and leadership positions.

EPM serves as executive leader of a large, complex program or is responsible for managing multiple programs and insuring the quality of each area of responsibility. EPM organizes, directs, and manages program involving multiple, complex and inter-related project tasks. EPM is responsible for the overall management of the specific program or group of programs and insuring that the technical solutions, milestones and schedules in the programs are implemented in a timely manner. EPM performs enterprise

wide horizontal integration planning and interfaces to other functional systems. EPM provides the leadership and direction to the contractor team in working with the ordering activity, management personnel and customer agency representatives. EPM manages teams of contract support personnel at multiple locations. EPM maintains and manages the client interface at the senior levels of the client organization. EPM coordinates, organizes, and administers all of the requirements set forth in delivery orders. EPM ensures that all deliverables are submitted in a timely fashion. EPM must possess strong management knowledge and cross-functional team facilitation skills at the senior management level. Desirable for the EPM to have served as a Senior Executive in a Line of Business.

13. Program Manager II (PM-II)

Education

A Master's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific technical, or business discipline.

Experience & Responsibilities

This position requires a minimum of ten (10) years Information Systems experience that includes increasing responsibilities in information systems design and management.

PM-II serves as senior leader of a large, complex program or is responsible for managing multiple projects and insuring the quality of each area of responsibility. PM-II organizes, directs, and manages program involving multiple, complex and inter-related project tasks. PM-II is responsible for the overall management of the specific program or group of programs and insuring that the technical solutions, milestones and schedules in the programs are implemented in a timely manner. PM-II performs enterprise wide horizontal integration planning and interfaces to other functional systems. PM-II provides the leadership and direction to the contractor team in working with the ordering activity, management personnel and customer agency representatives. PM-II manages teams of contract support personnel at multiple locations. PM-II maintains and manages the client interface at the senior levels of the client organization. PM-II coordinates, organizes, and administers all of the requirements set forth in delivery orders. PM-II ensures that all deliverables are submitted in a timely fashion. PM-II must possess strong management knowledge and cross-functional team facilitation skills at the senior management level.

14. Program Manager I (PM-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific technical, or business discipline.

Experience & Responsibilities

This position requires a minimum of seven (7) years Information Systems experience that includes increasing responsibilities in information systems design and management.

PM-1 organizes, directs, and manages program involving multiple, complex and inter-related project tasks. PM-1 is responsible for the overall management of the specific program and insuring that the technical solutions, milestones and schedules in the program are implemented in a timely manner. PM-1 performs enterprise wide horizontal integration planning and interfaces to other functional systems. PM-1 provides the leadership and direction to the contractor team in working with the ordering activity management personnel and customer agency representatives. PM-1 manages teams of contract support personnel at multiple locations. PM-1 maintains and manages the client interface at the senior levels of the client organization. PM-1 coordinates, organizes, and administers set forth in delivery orders. PM-1 ensures that all deliverables are submitted in a timely fashion.

15. Project (Task) Manager III (TM-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of six (6) years experience that includes increasing responsibilities in technical architectures, information systems design and implementation.

TM-III leads team on system projects or significant segment of large complex projects. TM-III analyzes new and complex project related problems and creates innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components. TM-III provides technical direction and review of enterprise wide development tasks, including the review of work products for correctness, adherence to the design concept and to user standards. TM-III makes recommendations, if needed, for approval of major systems installations. TM-III acts as the functional/ technical lead for the specific pieces of the project effort. TM-III serves as the technical interface and point of contact with client program authorities and representatives on technical issues. TM-III provides support on program/project operations by reviewing procedures, planning and execution of the technical, programming, and maintenance effort and monitoring and reporting progress.

16. Project (Task) Manager II (TM-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of five (5) years experience that includes increasing responsibilities in supporting information systems.

TM-II leads technical team on system projects or significant segment of large complex projects. TM-II analyzes new and complex project related problems and recommends innovative solutions involving finance, scheduling, technology, methodology, tools, and solution components. TM-II provides technical direction and review of enterprise wide development tasks, including the review of work products for correctness, adherence to the design concept and to user standards. TM-II makes recommendations, if needed, for approval of major systems installations. TM-II acts as the functional/ technical lead for the contract effort. TM-II serves as the technical interface and point of contact with client program authorities and representatives on technical issues. TM-II provides support on program/project operations by reviewing procedures, planning and execution of the technical, programming, and maintenance effort and monitoring and reporting progress.

17. Management Analyst III (MA-III)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, Psychology, Human Resources Development/ Management, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of eight (8) years experience to include: facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

MA-III will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. MA-III provides strategic planning of large projects or a significant segment of a strategic planning portion of a large complex project. MA-III provides the overall approach to clarify mission and vision statements, goals delineation, operational plans, and associated documentation. MA-III adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. MA-III provides Enterprise resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e - commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination. MA-III may supervise others on a project.

18. Management Analyst II (MA-II)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, Psychology, Human Resources Development/ Management, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of six (6) years experience to include: facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

MA-II will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. MA-II provides strategic planning of large projects or a significant segment of a strategic planning portion of a large complex project. MA-II provides the overall approach to clarify mission and vision statements, goals delineation, operational plans, and associated documentation. MA-II adapts functional business requirements and processes to technical solutions based upon comprehensive enterprise application solution sets. MA-II provides Enterprise resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e - commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination. MA-II may supervise others on a project.

19. Management Analyst I (MA-I)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, Psychology, Human Resources Development/ Management, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of three (3) years experience to include: facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, organizational development, activity and data modeling, or information system development methods and practices.

MA-I will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. MA-I provides strategic planning of large projects or a significant segment of a strategic planning portion of a large complex project. MA-I adapts functional business requirements and processes to technical solutions based upon

comprehensive enterprise application solution sets. MA-I provides Enterprise resource planning and management processes, including but not limited to: knowledge management, investment analysis, data warehousing, e - commerce, return on investment analysis, human resource analysis, material management and logistics, supply chain management, procurement, ordering, manufacturing, decision support, and information dissemination.

20. Subject Matter Expert IV (SME IV)

Education

Master's Degree in Computer Science, Information Systems, Engineering, Business Management Sciences or other related scientific or technical discipline.

Experience & Responsibilities

This position requires fifteen (15) years professional experience applying current information technology to the subject matter. Experience may include: architecture, hardware, and software knowledge and understanding, facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, activity and data modeling, or information system development methods and practices.

SME-IV performs high-level studies, analysis and evaluations of recent designs, integrations, documentation and implementation of similar complex projects. SME-IV will prepare technical reports, presentations and other related documentation, charts, graphs and flowcharts to record results and recommendations as required. SME-IV has in-depth technical knowledge of highly specialized applications and operational environments, high-level functional systems analysis, design, integration, documentation and provides implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation. SME-IV uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. SME-IV develops alternative approaches to design, test and evaluation techniques for solving automation problems, evaluates and recommends that which will provide the optimum solution balancing specific project needs with economic constraints. SME-IV formulates architectural Design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations. SME-IV is a recognized expert in his given technical field.

21. Subject Matter Expert III (SME III)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business Management Sciences or other related scientific or technical discipline.

Experience & Responsibilities

This position requires twelve (12) years professional experience applying current information technology to the subject matter. Experience may include: architecture, hardware, and software knowledge and understanding, facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, business management techniques, activity and data modeling, or information system development methods and practices.

SME-III performs high-level studies, analysis and evaluations of recent designs, integrations, documentation and implementation of similar complex projects. SME-III will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. SME-III provides in depth technical knowledge and analysis of highly specialized applications and operational environments, high-level functional systems analysis, design, integration, documentation and implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation. SME-III uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. SME-III develops alternative approaches to design, test and evaluation techniques for solving

automation problems, evaluates and recommends that which will provide the optimum solution balancing specific project needs with economic constraints. SME-III formulates architectural Design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations.

22. Subject Matter Expert II (SME-II)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business Management Sciences or other related scientific or technical discipline.

Experience & Responsibilities

This position requires ten (10) years professional experience applying current information technology to the subject matter. Experience may include: architecture, hardware, software knowledge and understanding, facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, business management techniques, activity and data modeling, or information system development methods and practices.

SME-II performs high-level studies, analysis and evaluations of recent designs, integrations, documentation and implementation of similar complex projects. SME-II will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. SME-II provides in depth technical knowledge and analysis of highly specialized applications and operational environments, high-level functional systems analysis, design, integration, documentation and implementation advice on exceptionally complex problems that need extensive knowledge of the subject matter for effective implementation. SME-II uses scientific and engineering logic to independently identify conceptual or theoretical solutions to problems of computer hardware or software design and operation. SME-II develops alternative approaches to design, test and evaluation techniques for solving automation problems, evaluates and recommends that which will provide the optimum solution balancing specific project needs with economic constraints. SME-II formulates architectural Design, functional specification, interfaces and documentation of computer systems considering system interrelationships, operating modes, and equipment configurations.

23. Information Technology Consultant (ITC-IV)

Education

Master's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires twelve (12) years professional experience applying current information technology to the enterprise. Experience may include: understanding and knowledge of latest enterprise architectures, IT technologies and development practices, process reengineering across all phases, identifying best practices, enterprise resource planning, knowledge management, investment analysis, data warehousing, supply chain management, decision support, information dissemination, application and data modeling, or information system development methods and practices.

ITC-IV performs high-level studies, analysis and evaluations of enterprise level Information Technology complex projects. ITC-IV will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. ITC-IV may establish the long-range goals, plans, policies, and procedures of an IT organization. ITC-IV will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. ITC-IV provides high-level technical and / or theoretical consulting/ support services on current programs and new initiatives. ITC-IV initiates, designs, develop, and implements projects that advance the organizations Information Technology infrastructure and

technical expertise. ITC-IV advises on selection of technological acquisitions with regard to processing, data storage, data access, and application development. IPC-IV should be a known expert in the field.

24. Information Technology Consultant (ITC-III)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires ten (10) years professional experience applying current information technology to the enterprise. Experience may include: understanding and knowledge of latest enterprise architectures, IT technologies and development practices, process reengineering across all phases, identifying best practices, enterprise resource planning, knowledge management, investment analysis, data warehousing, supply chain management, decision support, information dissemination, application and data modeling, or information system development methods and practices.

ITC-III performs high-level studies, analysis and evaluations of enterprise level Information Technology complex projects. ITC-III will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. ITC-III may establish the long-range goals, plans, policies, and procedures of an IT organization. ITC-III will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. ITC-III provides high-level technical and / or theoretical consulting/ support services on current programs and new initiatives. ITC-III initiates, designs, develop, and implements projects that advance the organizations Information Technology infrastructure and technical expertise. ITC-III advises on selection of technological acquisitions with regard to processing, data storage, data access, and application development.

25. Information Technology Consultant (ITC-II)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires seven (7) years professional experience applying current information technology to the enterprise. Experience may include: understanding and knowledge of latest enterprise architectures, IT technologies and development practices, process reengineering across all phases, identifying best practices, enterprise resource planning, knowledge management, investment analysis, data warehousing, supply chain management, decision support, information dissemination, application and data modeling, or information system development methods and practices.

ITC-II performs high-level studies, analysis and evaluations of enterprise level Information Technology complex projects. ITC-II will assist in conducting system-planning efforts to include concept development, requirements analysis and definition, implementation planning and life cycle management. ITC-II may establish the long-range goals, plans, policies, and procedures of an IT organization. ITC-II will prepare technical reports and related documentation, charts, graphs and flowcharts to record results as required. ITC-II provides high-level technical and / or theoretical consulting/ support services on current programs and new initiatives. ITC-II initiates, designs, develop, and implements projects that advance the organizations Information Technology infrastructure and technical expertise. ITC-II advises on selection of technological acquisitions with regard to processing, data storage, data access, and application development.

26. Security Consultant III (SC-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires twelve (12) years professional experience applying current Information Assurance and security technology to an enterprise. Experience may include: architecture, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

SC-III develops and defines security requirements for business processes and information systems. SC-III develops and implements information assurance/security standards and procedures for the enterprise. SC-III designs, develops, engineers, and implements solutions to business/information technology security requirements. SC-III performs analysis, design, and development of security features for system architectures. SC-III gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. SC-III performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. SC-III supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. SC-III may supervise other staff on the project. SC-III should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

27. Security Consultant II (SC-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires eight (8) years professional experience applying current Information Assurance and security technology to an enterprise. Experience may include: architecture, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

SC-II develops and defines security requirements for business processes and information systems. SC-II develops and implements information assurance/security standards and procedures for the enterprise. SC-II designs, develops, engineers, and implements solutions to business/information technology security requirements. SC-II performs analysis, design, and development of security features for system architectures. SC-II gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. SC-II performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. SC-II supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. SC-II should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

28. Security Consultant I (SC-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires three (3) years professional experience applying current Information Assurance and security technology to an enterprise. Experience may include: architecture, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

SC-I develops and defines security requirements for business processes and information systems. SC-I develops and implements information assurance/security standards and procedures for the enterprise. SC-I designs, develops, engineers, and implements solutions to business/information technology security Secure Mission Solutions LLC requirements. SC-I performs analysis, design, and development of security features for system architectures. SC-I gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. SC-I performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. SC-I supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. SC-I should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

29. Information Assurance Specialist III (IAS-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires eight (8) years experience and familiarity with current computer technologies, architecture, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

IAS-III develops and implements information assurance/security standards and procedures for the enterprise. IAS-III designs, develops, engineers, and implements solutions to business/information technology security requirements. IAS-III gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. IAS-III performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. IAS-III supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. IAS-III may supervise other staff on the project. IAS-III should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

30. Information Assurance Specialist II (IAS-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires five (5) years experience and familiarity with current computer technologies,

architectures, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

IAS-II develops and implements information assurance/security standards and procedures for the enterprise. IAS-II designs, develops, engineers, and implements solutions to business/information technology security requirements. IAS-II gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. IAS-II performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. IAS-II supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. IAS-II should possess areas of expertise including preparing surveys, evaluation of security products, and security certifications.

31. Information Assurance Specialist I (IAS-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires two (2) years experience and familiarity with current computer technologies, architectures, hardware, and software knowledge and understanding, security risks and vulnerabilities, or information system development methods and practices.

IAS-I implements information assurance/security standards and procedures for the enterprise. IAS-I designs, develops, engineers, and implements solutions to business/information technology security requirements. IAS-I gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. IAS-I performs risk analyses and risk assessments; identifies, reports, and resolves security violations; establishes and satisfies information assurance and security requirements based upon the analysis of user, policy, regulatory, and resource demands; and provides recommendations on security process implementations. IAS-I supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. IAS-I should possess areas of expertise including preparing surveys, evaluation of security products, and security violation analysis.

32. Cyber Security Specialist III (CSS-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires eight (8) years' experience and familiarity with current computer technologies, architectures, and understand and be knowledgeable of malware analysis, incident handling, ethical hacking, and drafting and implementing security incident response policies.

CSS-III develops and implements cyber security standards and procedures for the enterprise. CSS-III designs, develops, engineers, and implements solutions to business/information technology security requirements. CSS-III gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. CSS-III Identifies infrastructure upgrades necessary to support: demonstrations of new exploits and associated security vulnerabilities; behavioral analysis of malicious code to determine its potential impact to the network infrastructure; documentation of host and network signatures and the development of countermeasures.

CSS-III serves as expert advisor to telecommunications managers for Internet Protocol routing security criteria, techniques, and processes. CSS-III collects and aggregates CND information from government and industry sources for the purpose of analyzing and reporting on trends and activity of sensor platforms. CSSIII assesses vulnerability of network operations; maintains daily operational situational awareness of Intrusion Problem Sets; develops/reviews and comments on incident handling procedures and reporting; and coordinates analysis projects related to Intrusion Sets and Named Areas of Interest (NAI) compromises. CSS-III supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. CSS-III may supervise other staff on the project. CSS-III should possess areas of expertise including knowledge of CCRI technology areas to include Network Infrastructure (e.g. routers, switches, and firewalls), Network Vulnerability Scanning, vulnerability patching, Traditional Security (e.g. Physical security), Host Based Security System (HBSS), Cross Domain Solutions (CDS), Releasable Networks, and wireless Technologies.

33. Cyber Security Specialist I (CSS-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires five (5) years experience and familiarity with current computer technologies, architectures, and understand and be knowledgeable of malware analysis, incident handling, ethical hacking, and drafting and implementing security incident response policies.

CSS-I develops and implements cyber security standards and procedures for the enterprise. CSS-I designs, develops, engineers, and implements solutions to business/information technology security requirements. CSS-I gathers and organizes information about an organization's critical assets, existing security products, and ongoing programs in the physical and electronic security arena. CSS-I Identifies infrastructure upgrades necessary to support: demonstrations of new exploits and associated security vulnerabilities; behavioral analysis of malicious code to determine its potential impact to the network infrastructure; documentation of host and network signatures and the development of countermeasures. CSS-I collects and aggregates CND information from government and industry sources for the purpose of analyzing and reporting on trends and activity of sensor platforms. CSS-I assesses vulnerability of network operations; maintains daily operational situational awareness of Intrusion Problem Sets; develops/reviews and comments on incident handling procedures and reporting; and supports analysis projects related to Intrusion Sets and Named Areas of Interest(NAI) compromises. CSS-I supports the entire enterprise security needs to include the IT infrastructure as well as the IT systems. CSS-I should possess areas of expertise including knowledge of technology areas to include Network Infrastructure (e.g. routers, switches, and firewalls), Network Vulnerability Scanning, vulnerability patching, Traditional Security (e.g. Physical security), Host Based Security System (HBSS), Cross Domain Solutions (CDS), Releasable Networks, and Wireless Technologies.

34. Computer Scientist (CS)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, Education, Management Sciences, Psychology, Human Resources Development/ Management, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires twelve (12) years professional experience applying current information technology to the enterprise. Experience may include: understanding and knowledge of latest enterprise architectures, IT technologies and development practices, facilitation, training, methodology development and evaluation, process reengineering across all phases, identifying best practices, change management, business management techniques, application and data modeling, or information system development methods and practices.

CS will act as a senior consultant in complex or mission critical client requirements. CS recommends and develops enterprise information technology and security standards and implements IT standards and procedures. CS develops, modifies, and applies computer modeling and programming applications to analyze and solve mathematical and scientific problems affecting program and system performance. CS participates in areas such as research, design, development, test, modeling, simulation, training, and documentation of IT systems and applications. CS analyzes information and statistical data to prepare reports, studies and presentations for use by client senior management. CS may provide tactical IT advice and examine the ramifications of integrating new technology and IT systems into an existing mission environment. CS provides long and short-range plans for application selection, system development, maintenance approaches, technology insertion, production activities, and necessary support resources.

35. Computer Systems Analyst III (CSA-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires eight (8) years experience and familiarity with current IT systems architecture, operating systems, languages and software development tools. Experienced as an applications developer or hardware engineer working with data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently or lead within a team environment.

CSA-III performs system analysis, design, development, test and evaluation activities, ensures the integration of software, hardware, reliability, maintainability, safety, survivability, human and other requirements in the total engineering effort. CSA-III formulates operational concept, performs mission and functional analyses, conducts requirements and information analysis, cost-benefit analysis, system trade studies, and risk analysis. CSA-III reviews system architecture, allocates requirements and prepares specifications. CSA-III conducts or participates in the research, design and development of systems software, software applications and/or tools for new programs and subprograms as well as enhancements, modifications and corrections to existing software. CSA-III devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. CSA-III evaluates new and existing software products such as sophisticated file maintenance routines, large telecommunications networks, computer accounting, and advanced mathematical/scientific software packages. CSA-III may manage other Computer Systems Analysts.

36. Computer Systems Analyst II (CSA-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires four (4) years experience and familiarity with current IT systems architecture, operating systems, languages and software development tools. Experienced as an applications developer or hardware engineer working with data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently.

CSA-II performs system analysis, design, development, test and evaluation activities, ensures the integration of software, hardware, reliability, maintainability, safety, survivability, human and other requirements in the total engineering effort. CSA-II formulates operational concept, performs mission and functional analyses, conducts requirements and information analysis, cost-benefit analysis, system trade

studies, and risk analysis. CSA-II reviews system architecture, allocates requirements and prepares specifications. CSA-II conducts or participates in the research, design and development of systems software, software applications and/or tools for new programs and subprograms as well as enhancements, modifications and corrections to existing software. CSA-II devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results. CSA-II evaluates new and existing software products such as sophisticated file maintenance routines, large telecommunications networks, computer accounting, and advanced mathematical/scientific software packages.

37. Computer Systems Analyst I (CSA-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires two (2) years experience and familiarity with current IT systems architecture, operating systems, languages and software development tools. Experienced as an applications developer or hardware engineer working with data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives.

CSA-I performs system analysis, design, development, test and evaluation activities, ensures the integration of software, hardware, reliability, maintainability, safety, survivability, human and other requirements in the total engineering effort. CSA-I formulates operational concept, performs mission and functional analyses, conducts requirements and information analysis, cost-benefit analysis, system trade studies, and risk analysis. CSA-I reviews system architecture, allocates requirements and prepares specifications. CSA-I conducts or participates in the research, design and development of systems software, software applications and/or tools for new programs and subprograms as well as enhancements, modifications and corrections to existing software. CSA-I devises or modifies procedures to solve complex problems considering computer equipment capacity and limitations, operating time, and form of desired results.

38. Data Architect (DA)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires eight (8) years experience and familiarity with current database technologies, architectures, relational database systems and data replication implications.

DA develops, implements, administers and maintains policies and procedures for ensuring security and integrity of the corporate databases. DA develops strategies for data acquisitions, archive recovery, and implementation of a database. DA translates business needs into long-term architecture solutions. DA designs and builds relational databases. DA defines data models, database designs, data access methods, and data maintenance methodology. DA analyzes and resolves database performance, capacity, replication and other distributed data issues. DA performs data access analysis design, and archive/recovery design and implementation. DA works in a data warehouse environment, which includes data design, database architecture, and metadata repository creation. DA develops data warehousing blueprints, evaluating hardware and software platforms, and integrating systems. DA reviews and develops object and data models and the metadata repository to structure the data for better management and quicker access.

39. Database Specialist III (DS-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires eight (8) years experience and familiarity with current database technologies, architectures, relational database systems and data replication implications.

DS-III provides all activities related to the administration of computerized databases. DS-III projects long-range requirements for database administration and design in conjunction with the enterprise systems requirements. DS-III designs, creates, and maintains databases in various IT environments. DS-III conducts quality control and auditing of databases in a client/server or other environment to ensure accurate and appropriate use of data. DS-III designs, implements, and maintains complex databases with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. DS-III applies knowledge and experience with database technologies, development methodologies, and front-end (e.g., COGNOS)/back-end programming languages (e.g., SQL). DS-III performs database programming and supports systems design. DS-III includes maintenance of database dictionaries, overall monitoring of standards and procedures, file design and storage, and integration of systems through database design. DS-III may manage and/ or lead others in the team.

40. Database Specialist II (DS-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires five (5) years experience and familiarity with current database technologies, architectures, relational database systems and data replication implications.

DS-II provides all activities related to the administration of computerized databases. DS-II projects long-range requirements for database administration and design in conjunction with the enterprise systems requirements. DS-II designs, creates, and maintains databases in various IT environments. DS-II conducts quality control and auditing of databases in a client/server or other environment to ensure accurate and appropriate use of data. DS-II designs, implements, and maintains complex databases with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. DS-II applies knowledge and experience with database technologies, development methodologies, and front-end (e.g., COGNOS)/back-end programming languages (e.g., SQL). DS-II performs database programming and supports systems design. DS-II includes maintenance of database dictionaries, overall monitoring of standards and procedures, file design and storage, and integration of systems through database design.

41. Database Specialist I (DB-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires two (2) years experience and familiarity with current database technologies, architectures, relational database systems and data replication implications.

DS-I provides all activities related to the administration of computerized databases. DS-I projects long-range requirements for database administration and design in conjunction with the enterprise systems requirements. DS-I designs, creates, and maintains databases in various IT environments. DS-I conducts quality control and auditing of databases in a client/server or other environment to ensure accurate and appropriate use of data. DS-I designs, implements, and maintains complex databases with respect to JCL, access methods, access time, device allocation, validation checks, organization, protection and security, documentation, and statistical methods. DS-I applies knowledge and experience with database technologies, development methodologies, and front-end (e.g., COGNOS)/back-end programming languages (e.g., SQL). DS-I performs database programming and supports systems design. DS-I includes maintenance of database dictionaries, overall monitoring of standards and procedures, file design and storage, and integration of systems through database design.

42. Network Engineer III (NE-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires eight (8) years experience and familiarity with current networking and telecommunications technologies, network architectures, LAN/MAN/WAN infrastructures, and network security methodologies.

NE-III provides technical guidance for directing and monitoring information systems operations. NE-III designs, builds, and implements network systems including LAN/MAN/WAN systems. NE-III provides input to policy level discussions regarding standards and budget constraints for enterprise networks. NE-III plans large-scale network systems projects through vendor comparison and cost studies. NE-III provides assistance and oversight for all information systems operations activities, including computer and telecommunications/communications operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems programming, system security policy procedures, and/or web strategy and operations. NE-III directs compilation of records and reports concerning network operations and maintenance. NE-III troubleshoots network performance issues and analyzes network traffic and provides capacity planning solutions. NE-III manages the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems. NE-III monitors and responds to complex technical control facility hardware and software problems. NE-III interfaces with vendor support service groups to ensure proper escalation during outages or periods of degraded system performance. NE-III utilizes software and hardware tools and identifies and diagnoses complex problems and factors affecting network performance. NE-III provides quality assurance review and the evaluation of new and existing network products. NE-III may supervise personnel engaged in the operation and support of network facilities, including all communications equipment on various platforms in large scale or multi-shift operations.

43. Network Engineer II (NE-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires five (5) years experience and familiarity with current networking and telecommunications technologies, network architectures, LAN/MAN/WAN infrastructures, and network security methodologies.

NE-II provides technical guidance for directing and monitoring information systems operations. NE-II designs, builds, and implements network systems including LAN/MAN/WAN systems. NE-II provides input to policy level discussions regarding standards. NE-II plans large-scale network systems projects through vendor comparison and cost studies. NE-II provides assistance and oversight for all information systems operations activities, including computer and telecommunications/communications operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems programming, system security policy procedures, and/or web strategy and operations. NE-II directs compilation of records and reports concerning network operations and maintenance. NE-II troubleshoots network performance issues and analyzes network traffic and provides capacity planning solutions. NE-II manages the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems. NE-II monitors and responds to complex technical control facility hardware and software problems. NE-II interfaces with vendor support service groups to ensure proper escalation during outages or periods of degraded system performance. NE-II utilizes software and hardware tools and identifies and diagnoses complex problems and factors affecting network performance. NE-II provides quality assurance review and the evaluation of new and existing network products.

44. Network Engineer I (NE-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires two (2) years experience and familiarity with current networking and telecommunications technologies, network architectures, LAN/MAN/WAN infrastructures, and network security methodologies.

NE-I designs, builds, and implements network systems including LAN/MAN/WAN systems. NE-I supports planning for large-scale network systems projects through vendor comparison and cost studies. NE-I provides assistance and oversight for all information systems operations activities, including computer and telecommunications / communications operations, data entry, data control, LAN/MAN/WAN administration and operations support, operating systems programming, system security policy procedures, and/or web strategy and operations. NE-I directs compilation of records and reports concerning network operations and maintenance. NE-I troubleshoots network performance issues and analyzes network traffic and provides capacity planning solutions. NE-I supports the purchase, testing, installation, and support of network communications, including LAN/MAN/WAN systems. NE-I monitors and responds to complex technical control facility hardware and software problems. NE-I interfaces with vendor support service groups to ensure proper escalation during outages or periods of degraded system performance. NE-I utilizes software and hardware tools and identifies and diagnoses complex problems and factors affecting network performance. NE-I provides quality assurance review and the evaluation of new and existing network products.

45. Developer/ Programmer III (DP-III)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of eight (8) years experience as an applications programmer on data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Requires extensive knowledge of one or more platforms and operating systems, and of current programming languages. Typically requires knowledge of one or more systems architectures such as client server and distributed processing. Demonstrated ability to work independently or provide team leadership.

DP-III analyzes and develops computer software possessing with a wide range of capabilities, including numerous engineering, business, and records management functions. DP-III develops plans for automated information systems from project inception to conclusion. DP-III analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, analyze proposed system modifications, upgrades and new COTS. DP-III analyzes the problem and the information to be processed. DP-III defines the problem, and develops system requirements and program specifications, from which programmers prepare detailed flow charts, programs, and tests. DP-III coordinates closely with programmers to ensure proper implementation of program and system specifications. DP-III develops, in conjunction with functional users, system alternative solutions. DP-III analyzes functional, business, and technical applications and design specifications for functional activities. DP-III develops block diagrams and logic flow charts. DP-III translates detailed design into computer software. DP-III tests, debugs, and refines the computer software to produce the required product. DP-III prepares required documentation, including both program-level and user-level documentation. DP-III enhances software to reduce operating time or improve efficiency. DP-III provides technical direction to programmers to ensure program deadlines are met and functional requirements are implemented. DP-III leads peer reviews and technical interchange meeting.

46. Developer/ Programmer II (DP-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires four (4) years experience and familiarity with current software languages and software development tools. Experienced as an applications programmer on data base management systems, knowledge of computer equipment and ability to develop complex software to satisfy design objectives. Demonstrated ability to work independently or under only general direction.

DP-II analyzes and develops computer software possessing with a wide range of capabilities, including numerous engineering, business, and records management functions. DP-II analyzes functional business applications and design specifications for functional activities. DP-II analyzes user interfaces, maintain hardware and software performance tuning, analyze workload and computer usage, maintain interfaces with outside systems, analyze downtimes, analyze proposed system modifications, upgrades and new COTS. DP-II develops block diagrams and logic flow charts. DP-II translates detailed design into computer software. DP-II tests, debugs, and refines the computer software to produce the required product. DP-II prepares required documentation, including both program-level and user-level documentation. DP-II enhances software to reduce operating time or improve efficiency. DP-II coordinates with other programmers to ensure program deadlines are met.

47. Developer/ Programmer I (DP-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires one (1) year experience and familiarity with current software languages and software development tools.

DP-I analyzes functional business applications and design specifications for functional activities. DP-I develops block diagrams and logic flow charts. DP-I translates detailed design into computer software. DP-I tests, debugs, and refines the computer software to produce the required product. DP-I prepares required documentation, including both program-level and user-level documentation. DP-I enhances software to reduce operating time or improve efficiency. DP-I coordinates with other programmers to ensure program deadlines are met.

48. Systems Administrator III (SA-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires six (6) years experience and familiarity with current computer technologies, architectures, database systems and backup and recover methodologies.

SA-III supervises and manages the daily activities of configuration and operation of IT systems. SA-III optimizes system operation and resource utilization, and performs system capacity analysis and planning. SA-III provides assistance to users in accessing and using IT systems. SA-III installs new software releases and system upgrades, evaluates and installs patches, and resolves all system related problems. SA-III performs system backups and recovery procedures. SA-III maintains data files and monitors system configuration to ensure data integrity.

49. Systems Administrator II (SA-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires four (4) years experience and familiarity with current computer technologies, architectures, database systems and backup and recover methodologies.

SA-II manages the daily activities of configuration and operation of IT systems. SA-II optimizes system operation and resource utilization, and performs system capacity analysis and planning. SA-II provides assistance to users in accessing and using IT systems. SA-II installs new software releases and system upgrades, evaluates and installs patches, and resolves all system related problems. SA-II performs system backups and recovery procedures. SA-II maintains data files and monitors system configuration to ensure data integrity.

50. Systems Administrator I (SA-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires two (2) years experience and familiarity with current computer technologies, architectures, database systems and backup and recover methodologies.

SA-I supervises and manages the daily activities of configuration and operation of IT systems. SA-I optimizes system operation and resource utilization, and performs system capacity analysis and planning. SA-I provides assistance to users in accessing and using IT systems. SA-I installs new software releases and system upgrades, evaluates and installs patches, and resolves all system related problems. SA-I performs system backups and recovery procedures. SA-I maintains data files and monitors system configuration to ensure data integrity.

51. Systems Engineer (SE-III)

Education

Bachelor's Degree in Computer Science, Information Systems, Engineering, Business Management Sciences or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of eight (8) years experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design and documentation preparation. Experience is required in the following: demonstrated involvement in managing the implementation of information engineering projects and experience in systems analysis, design and programming, and demonstrated experience in the current Information System environments.

SE-III applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. SE-III develops analytical and computational techniques and methodology for problem solutions. SE-III performs enterprise wide strategic systems planning, business information planning, business and analysis. SE-III performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools; such as Integrated Computer-Aided Software Engineering (I-CASE) tools. SE-III applies reverse engineering and re-engineering disciplines to develop migration strategy and planning documents. SE-III has experience with methodologies for process modeling and data modeling. SE-III provides technical guidance in software engineering techniques and automated support tools. SE-III develops integrated system test requirement, strategies, plans, and procedures. SE-III directs overall system level testing.

52. Systems Engineer (SE-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of five (5) years experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design and documentation preparation. Demonstrates the ability to work independently and under only general direction.

SE-II applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise. SE-II develops analytical and computational techniques and methodology for problem solutions. SE-II performs enterprise wide strategic systems planning, business information planning, business and analysis. SE-II performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. SE-II applies reverse engineering and re-engineering disciplines to develop migration strategy and planning documents. SE-II has experience with methodologies for process modeling and data modeling. SE-II provides technical guidance in software engineering techniques and automated support tools. SE-II develops integrated system test requirement, strategies, plans, and procedures. SE-II directs overall system level testing.

53. Systems Engineer (SE-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of three (3) years experience in information systems development, functional and data requirements analysis, systems analysis and design, programming, program design and documentation preparation.

SE-1 applies an enterprise-wide set of disciplines for the planning, analysis, design and construction of information systems on an enterprise-wide basis or across a major sector of the enterprise under direction of technical management. SE-1 develops analytical and computational techniques and methodology for problem solutions. SE-1 performs process and data modeling in support of the planning and analysis efforts using both manual and automated tools. SE-1 applies reverse engineering and re-engineering disciplines to develop migration strategy and planning documents. SE-1 has experience with methodologies for process modeling and data modeling. SE-1 develops integrated system test requirement, strategies, plans, and procedures. SE-1 participates in overall system level testing.

54. Quality Assurance Specialist III (QAS-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires seven (7) years experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics development and collection and their application quality assessment, and executive facilitation/ briefing capability.

QAS-III provides development of project software quality assurance plans and the implementation of procedures that conform to the requirements of the client organization. QA-III establishes and maintains a process for evaluating processes and associated documentation. QA-III conducts formal and informal reviews at pre-determined points throughout the program life cycle. QA-III provides an independent assessment of how the project's software development process is being implemented relative to the defined process and recommends methods to optimize the organization's process. QA-III develops and implements procedures and test plans for assuring quality in a system development environment that supports large databases and applications. QA-III conducts audits and reviews/analyzes data and documentation. QA-III may be responsible for all activities involving quality assurance and compliance with applicable regulatory requirements. QA-III may determine the resources required for quality control program.

55. Quality Assurance Specialist II (QAS-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires five (5) years experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics

development and collection and their application quality assessment, and executive facilitation/ briefing capability.

QAS-II provides development of project software quality assurance plans and the implementation of procedures that conform to the requirements of the client organization. QA-II establishes and maintains a process for evaluating processes and associated documentation. QA-II conducts formal and informal reviews at pre-determined points throughout the program life cycle. QA-II provides an independent assessment of how the project's software development process is being implemented relative to the defined process and recommends methods to optimize the organization's process. QA-II develops and implements procedures and test plans for assuring quality in a system development environment that supports large databases and applications. QA-II conducts audits and reviews/analyzes data and documentation. QA-II may be responsible for all activities involving quality assurance and compliance with applicable regulatory requirements. QA-II may determine the resources required for quality control program.

56. Test Engineer III (TE-III)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires five (5) years experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics development and collection and their application to quality assessment, and executive facilitation/ briefing capability.

TE-III serves as subject matter specialist providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. TE-III designs, implements, and conducts test and evaluation procedures to ensure system requirements are met. TE-III evaluates, recommends, and implements automated test tools and strategies. TE-III develops, maintains, and upgrades automated test scripts and architectures for application products. TE-III writes, implements, and reports status for system test cases for testing. TE-III analyzes test cases and provides regular progress reports. TE-III directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

57. Test Engineer II (TE-II)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires two (2) years experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics development and collection and their application to quality assessment.

TE-II serves as subject matter specialist providing testing know-how for the support of user requirements of complex to highly complex software/hardware applications. TE-II designs, implements, and conducts test and evaluation procedures to ensure system requirements are met. TE-II evaluates, recommends, and implements automated test tools and strategies. TE-II develops, maintains, and upgrades automated test scripts and architectures for application products. TE-II writes, implements, and reports status for system test cases for testing. TE-II analyzes test cases and provides regular progress reports. TE-II directs and/or participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

58. Test Engineer I (TE-I)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires one (1) year experience and familiarity with business practices and methodologies involving Configuration Management, Verification and Validation, Testing and Integration, Metrics development and collection.

TE-I provides testing know-how for the support of user requirements of complex to highly complex software/hardware applications. TE-I designs, implements, and conducts test and evaluation procedures to ensure system requirements are met. TE-I evaluates and implements automated test tools and strategies. TE-I develops, maintains, and upgrades automated test scripts and architectures for application products. TE-I writes, implements, and reports status for system test cases for testing. TE-I analyzes test cases and provides regular progress reports. TE-I participates in all phases of risk management assessments and software/hardware development with emphasis on analysis of user requirements, test design and test tools selection.

59. Technician III (HT-III)

Education

An Bachelor Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires a minimum of five (5) years experience that includes: system analysis and evaluation of hardware capabilities and configurations. Must demonstrate the ability to work independently or may supervise others. Requires strong knowledge of PC/LAN hardware/software, in a multi-protocol environment, and network management software.

HT-III provides analysis related to the design, development, and implementation of hardware/ software systems. HT-III monitors and responds to complex technical hardware and software problems utilizing a variety of hardware and software testing tools and techniques. HT-III does performance testing for equipment, software, and completely integrated systems. HT-III reviews computer systems in terms of machine capabilities and man-machine interface. HT-III provides primary interface with vendor support service groups or provides internal analysis and support to ensure proper escalation during outages or periods of degraded system performance. HT-III prepares functional requirements and specifications for hardware/ software acquisitions. HT-III ensures that problems have been properly identified and solutions will satisfy the user's requirements. HT-III can provide system installations and deployments. HT-III may function as lead position providing guidance and training for less experienced technicians.

60. Technician II (HT-II)

Education

An Associates Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline; or a Graduate of an accredited Apprentice Program in Electronics or Communications; or a Graduate of a Military Class A and/or Class B school in Electronics or Communications.

Experience & Responsibilities

This position requires a minimum of three (3) years experience that includes: system analysis and evaluation of hardware capabilities and configurations. Must demonstrate the ability to work

independently. Requires strong knowledge of PC/LAN hardware/software, in a multi-protocol environment, and network management software.

HT-II provides analysis related to the design, development, and implementation of hardware/ software systems. HT-II monitors and responds to technical hardware and software problems utilizing hardware and software testing tools and techniques. HT-II does performance testing for equipment, software, and completely integrated systems. HT-II reviews computer systems in terms of machine capabilities and man-machine interface. HT-II may interface with vendor support service groups to ensure proper escalation during outages or period of degraded system performance. HT-II ensures that problems have been properly identified and solutions will satisfy the user's requirements. HT-II can provide system installations and deployments.

61. Technician I (HT-I)

Education

An Associates Degree in Computer Science, Information Systems, Engineering, or other related scientific or technical discipline; or a Graduate of an accredited Apprentice Program in Electronics or Communications; or a Graduate of a Military Class A and/or Class B school in Electronics or Communications.

Experience & Responsibilities

This position requires a minimum of two (2) years experience that includes: system analysis and evaluation of hardware capabilities and configurations. Must demonstrate the ability to work independently. Requires knowledge of PC/LAN hardware/software, in a multi-protocol environment, and network management software.

HT-I provides analysis related to the design, development, and implementation of hardware/ software systems. HT-I monitors and responds to technical hardware and software problems utilizing hardware and software testing tools and techniques. HT-I does performance testing for equipment, software, and completely integrated systems. HT-I prepares reports and studies concerning IT systems. HT-I ensures that problems have been properly identified and solutions will satisfy the user's requirements. HT-I can provide system installations and deployments.

62. Training Specialist/Course Developer III (TS-III)

Education

A Bachelor's Degree in a Scientific, Technical, Education, or Business discipline.

Experience & Responsibilities

This position requires six (6) years experience and familiarity with course development methodologies such as classroom training, e-learning, CBT training, use of video technology etc.

TS-III assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies. TS-III identifies the best approach for training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement. TS-III develops specifications for content of the courses. STS develops and revises training courses. TS-III prepares lesson plans and obtains training materials, determines methodology and coordinates the development of training aids. TS-III prepares training catalogs and course materials. TS-III trains personnel by conducting formal classroom courses, workshops, and seminars. TS-III develops criteria for evaluating effectiveness of training activities. TS-III updates course documentation on a continuous basis to ensure timeliness and relevance. TS-III must be a good facilitator and communicator. TS-III must have accomplished training classes in a classroom environment.

63. Training Specialist II (TS-II)

Education

A Bachelor's Degree in a Scientific, Technical, Education, or Business discipline.

Experience & Responsibilities

This position requires three (3) years experience and familiarity with training methodologies such as classroom training, e-learning, CBT training, use of video technology, etc.

TS-II assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies. TS-II identifies the best approach for training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement. TS-II develops specifications for content of the courses. TS-II prepares training catalogs and course attendance approaches. TS-II trains personnel by conducting formal classroom courses, workshops, and seminars. TS-II develops criteria for evaluating effectiveness of training activities. TS-II updates course documentation on a continuous basis to ensure timeliness and relevance. TS-II must be a good facilitator and communicator. TS-II must have accomplished training classes in a classroom environment.

64. Training Specialist I (TS-I)

Education

An Associate Degree in a Scientific, Technical, Education, or Business discipline.

Experience & Responsibilities

This position requires two (2) years experience and familiarity with training methodologies such as classroom training, e-learning, CBT training, use of video technology, etc.

TS-I assesses, designs, and conceptualizes training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies. TS-I identifies the best approach for training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement. TS-I prepares training catalogs and course attendance approaches. TS-I trains personnel by conducting formal classroom courses, workshops, and seminars. TS-I develops criteria for evaluating effectiveness of training activities. TS-I updates course documentation on a continuous basis to ensure timeliness and relevance.

65. Web Developer (WD)

Education

A Bachelor's Degree in a Scientific, Technical, Education, or Business discipline.

Experience & Responsibilities

This position requires two (2) years experience and requires a wide degree of creativity.

WD designs the website to support the organization's strategies and goals relative to external communications. WD consults with clients, users, and other project team members to establish requirements for the look and feel of the website. WD develops and designs interfaces, front pages, and the tools to navigate the website. WD designs and builds web pages using a variety of graphics software applications, techniques, and tools. WD designs and develops user interface features, site animation, and special-effects elements. WD contributes to the design group's efforts to enhance the look and feel of the organization's online offerings. WD establishes and utilizes code standards and leads code reviews.

66. Web Content Analyst (WCA)

Education

A Bachelor's Degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

Experience & Responsibilities

This position requires five (5) years experience and requires familiarity with web development methodologies and toolsets. Requires a wide degree of creativity.

WCA manages all web content and projects related to the website. WCA provides for development and content that will motivate and entertain users so that they regularly access the website and utilize it as a major source for information and decision-making. WCA provides managing/performing website editorial activities including gathering and researching information that enhances the value of the site. WCA writes, edits, and proof-reads new content prior to its being published on the web. WCA ensures that all web documents meet established content standards and works with developers to assess any technical challenges in displaying the content.

67. Administrative Specialist II (AS-II)

Education

A High School Diploma or an Associate Degree.

Experience & Responsibilities

This position requires a four (4) years experience and familiarity with standard office products.

AS-II provides varied office support duties to relieve managers or staff of administrative details. AS-II takes and delivers messages; provides information to callers, sets up and maintains calendars and files, provides staff with office supplies, prepares and sorts mail, provides typing assignments, proofreads and compiles special reports, operates automated office equipment, and deals with travel arrangements. AS-II provides administrative support such as proofreading, technical editing of word processing and other computer-based documents, integration of various sources into a cohesive product that may be delivered as computer-based magnetic media, preparation of graphical and narrative presentation material. AS-II assists in the preparation of management plans and reports.

2. Maximum Order

The Contractor will accept the maximum dollar amount value per order for all services related to each offered SIN. The Contractor will accept orders greater than the maximum order amount in the form of a request from the agency via fax, email, letter, or telephone call.

- 246 35(1) Access Control Systems, Door entry control by card access, Door entry control by touch access magnetic proximity, dial digital, keyboard, keypad
- 246 42(1) Facility Management Systems
- 246 1000 Ancillary Services relating to Security/Facility Management Systems
- 246 52 Professional Security/Facility Management Services

3. Minimum Order

The Contractor will accept the minimum order amount for all services related to each offered SIN.

- 246 35(1) Access Control Systems, Door entry control by card access, Door entry control by touch access magnetic proximity, dial digital, keyboard, keypad
- 246 42(1) Facility Management Systems

246 1000 Ancillary Services relating to Security/Facility Management Systems
246 52 Professional Security/Facility Management Services

4. Geographic coverage (delivery area)

The Contractor will provide service to 48 contiguous states and the District of Columbia including Alaska, Hawaii, or the Commonwealth of Puerto Rico.

5. Point(s) of production

Secure Mission Solutions LLC

5875 Trinity Pkwy, Suite 300, Centerville, VA 20120

Tel: (703) 988-8667, Fax: (703) 266-7443

Email: Janice E. Shannon, jeshannon@securemissionsolutions.com.

6. Discount (None)

7. Quantity discounts (None)

8. Prompt payment terms (None)

9a. Government Purchase Cards transactions at or below the micro-purchase threshold (Accepted)

9b. Government Purchase Cards transactions above the micro-purchase threshold (Accepted)

10. Foreign items (Not Applicable)

11a. Time of Delivery (Net 30)

11b. Expedited Delivery. (15 Days ARO)

11c. Overnight and 2-day delivery.

Available upon request from the agency. The Contractor has the option to use commercial rates.

11d. Urgent Requirements

Available upon request from the agency. The Contractor has the option to use commercial rates.

12. F.O.B. point(s)

Freight on Board Destinations as agreed to by the agency. CONUS including Alaska, Hawaii, and Puerto Rico.

13a. Ordering address(es)

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment address(es)

Secure Mission Solutions LLC

2457 Aviation Ave, Suite 200, North Charleston, SC 29406

Email: Melissa Seabrook, MMSeabrook@securemissionsolutions.com.

15. Warranty provision

One (1) year parts and labor for the following SINs: -246 35(1) Access Control Systems, Door entry control by card access, magnetic proximity, Access Control Systems, Door entry control by touch access, dial digital, keyboard, keypad -246 42(1) Facility Management Systems

16. Export packing charges

Packing charges are included in the price for all products.

17. Terms and conditions of Government purchase card acceptance

(any thresholds above the micro-purchase level).

The Contractor will accept payments through the Government wide commercial purchase card above the micro-purchase threshold.

19. Terms and conditions of installation

Services offered under Ancillary Services 246-1000 Installation requiring Construction and Professional Security/Facility Management Services 246-52.

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (Not Applicable)

20a. Terms and conditions for any other services

The Contractor will consider providing additional services as long as the ordering agency:

- . Notifies in writing via fax or email
- . Allows at least 30 days for a response.

21. List of service and distribution points

Secure Mission Solutions LLC

5875 Trinity Pkwy, Suite 300, Centerville, VA 20120 Tel: (703) 988-8667, Fax: (703) 266-7443

Email: Janice E. Shannon, jeshannon@securemissionsolutions.com.

22. List of participating dealers (Not Applicable)

23. Preventive maintenance

Offered under 246-1000 Ancillary Services. See Inspection information in ADDENDUM A for specific details.

24. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). (Not Applicable)

24b. Section 508

The Contractor price list and the products or services listed will be 508 compliant upon delivery. In the event that outside professionals are used they will be notified of our commitment to 508 compliance. Under each task order, relying on our experience, we will ensure that we identify all services or products that are subject to accessibility requirements and then define and deliver services and products accessible to handicapped persons.

25. Data Universal Number System (DUNS) number. (12-8502130)

26. Notification regarding registration in Central Contractor Registration (CCR) database. (The Contractor is registered.)

ADDENDUM A

SPECIAL ITEM NUMBER 246-1000 -ANCILLARY SERVICES

Includes, but is not limited to: services necessary to install the system (from design through start-up), maintain the system (including maintenance agreements, which may not exceed the term of this contract), or training. Under no circumstance shall this include construction (Construction is defined as construction, alteration, or repair of buildings, structures, or other real property, as defined by Federal Acquisition Regulation 36.102).

Contractors may subcontract any ancillary services ordered under this Special Item Number, unless specifically prohibited by the contracting officer issuing the order against the Multiple Award Schedule contract. Contractors are responsible for insuring that the scope of work is completed and all warranties are honored. Subcontractors must be licensed and bonded. Compliance with all local laws, regulations, and ordinances are the responsibility of the prime contractor. The prime contractor shall accept full responsibility and liability for all work performed by subcontractors, at any level or tier. The Government reserves the right to apply liquidated damages whenever the required delivery date is not met. Contractors are required to maintain insurance in accordance with Clause 52.228-5, Insurance – Work on a Government Installation. Agencies' Scope of Work will inform the Contractor of the required insurance amounts. Clause 52.228-5 is made part of this contract by reference. In addition, the contracting officer for the ordering agency may insert any agency unique requirements for the job, including employee suitability determination requirements (security checks), into the scope of work.

AGENCIES MUST FULLY DEFINE THE SCOPE OF REQUIRED SERVICES (INCLUDING INSURANCE AMOUNTS) AND OBTAIN PRICE QUOTATIONS FROM SCHEDULE CONTRACTORS FOR THAT SCOPE. ACCURATE DEFINITION OF THE SCOPE IS ESSENTIAL IN ORDER TO FACILITATE REALISTIC QUOTATIONS. THE CONTRACTING OFFICER FOR THE ORDERING AGENCY SHALL BE RESPONSIBLE FOR OBTAINING PRICING INFORMATION AND THE NEGOTIATION AND AWARD OF THE SERVICES REQUIRED BY THE SCOPE OF WORK. THE CONTRACTING OFFICER FOR THE ORDERING AGENCY SHALL BE RESPONSIBLE FOR DETERMINING THE PRICE IS FAIR AND REASONABLE. AGENCIES ARE RESPONSIBLE FOR ALL ADMINISTRATION OF ORDERS ISSUED UNDER THIS SIN.

CONTRACTOR QUOTES SHALL DETAIL ALL PRODUCT ITEMS (WITH THEIR RESPECTIVE PRICES) AND ONE PRICE FOR ANY SERVICES TO BE PROVIDED UNDER THIS SPECIAL ITEM NUMBER. THE AGENCY WILL DETERMINE THE BEST VALUE TO THE GOVERNMENT BASED ON THE QUOTATIONS RECEIVED. AGENCY ORDERS SHOULD DETAIL ANY REQUIRED SERVICES AS A SEPARATE LINE ITEM.

SIN 246-52 -PROFESSIONAL SECURITY/FACILITY MANAGEMENT SERVICES

Includes, but is not limited to: Security Consulting/Training and Facility Management Consulting. Professional Services offered under this SIN shall be for the support of security systems (including access control, intrusion alarms, fire alarm systems, etc.) and Facility Management Systems (including security and energy management) only. Excludes personal services.